

**Resurrection Pastoral Council Meeting Minutes**  
**7:00 pm October 13, 2022**  
**In Person Meeting**

**Present:** Linda Malm, Maria Hunt, Trish Herron, Dave Jezyk, Mike Rzucidlo, John Palombo, Msgr. Kelley, Joe McClory, and Steve Grise (remote via cell phone)

**Absent:** Linda Duffy and Mike Reis

**Guests:** Margaret Davis, Sharon Gidumal, Ginger Kamenitzer, and Joe Naccarato

**Call to Order:** 7:04 pm

**Attendance:** Sign-in sheet. Linda Duffy and Mike Reis were given excused absences. Linda had an emergency come up an hour before the meeting and was unable to contact her alternate in time to attend the meeting. Because there was no finance updates to report and nothing significant to vote on, Msgr. Kelley gave Mike an excused absence.

**Opening Prayer/Reflection:** Ginger Kamenitzer talked about Plan A and Plan B in life where Plan A contains all of our to-do items and Plan B is God's plan. The importance is to listen to and follow Plan B. She then read Isaiah 55.

**Review/Approval of Sept 2022 Meeting Minutes:** Approved by all with limited corrections. The final pdf was submitted to Debbie Seymour to post on the parish website on October 16, 2022.

**Parish Records Retention**

Resurrection's record retention policy and procedures are based on the Diocese of Wilmington's Retention Schedule (2021 CDOW RETENTION SCHEDULE.pdf). As a separate incorporated entity, Resurrection is responsible for maintaining their records and for the costs of storing permanent records with one exception: sacramental records, which are stored permanently by the Diocese. Sacramental records are stored in books in a fireproof cabinet at Resurrection until they are requested by the Diocese. Msgr. Kelley was tasked to find out what the procedures should be for storing permanent records.

The Diocese's schedule list two items regarding meetings:

- Meeting notes are to be kept for 3 years.
- Minute and record books of session, trustee, and staff meetings are to be kept permanently.

Even though the title of the Pastoral Council meeting document is called "minutes," we agreed during the meeting that they may be considered meeting "notes." Because the Diocese retention schedule affects the bylaws and pastoral council minutes, Maria will follow-up with Dick Schwer to see if the bylaws should be amended. Maria will also follow-up with Debbie.

**Committee Reports:**

*Liturgy:* Steve (via phone)

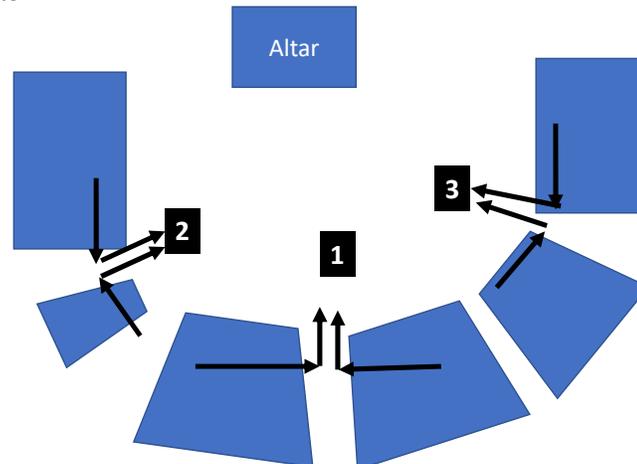
**Eucharistic Ministers**

Re-training has happened. There was a strong turnout with two sessions (21 attended the first session and 16 attended the second session). 16 of those are ministers to the

homebound. Mary Beth Cote is working to identify homebound needs and may set up a team. A pastoral prayer book has been created to track Eucharist to homebound.

### Communion Procession Approach

We will continue to sit during communion and continue to process from the front to the back. There will be a modified procession path started October 15 and 16 with three communion stations: 1. Main center aisle, 2. Left (between the small pie and the main section), and 3. Right



The sections will process toward each other and go back around to the other side to re-enter their row. The chapel people will process as part of the pie section. Brian or Mary Beth Cote will provide a better sketch that will be published in the Friday Parish Email, and the musicians will explain the procedure before mass.

EMs will continue to wear masks. Sacristans will make sure that the October Eucharist counts are real and not estimates. The Reserved Eucharist is currently at a reasonable level. Sacristans are providing a better count and will adjust number of hosts accordingly. It's a difficult balance because of funerals and people coming late to mass.

### Tabernacle

The liturgy committee desires to move the Tabernacle to the chapel near its prior placement, with no curtain or ceiling hangings. This will be a continued discussion as we prayerfully discern the best location for Resurrection. The documents are exceedingly unclear regarding the location of the Tabernacle. What is clear in the documents is that it must be a place that is respectful of the Eucharist and conducive to individual prayer and reflection. We feel the Chapel is more suited. Msgr. Kelley explained that Bishop ultimately determines where the Tabernacle resides in all churches.

### Chapel

We set the chapel back up as a chapel. The altar has been placed about where the Tabernacle used to be. This provides adequate space for the altar, a priest's chair and a small lectern for the liturgy of the word. This location allows the chairs to continue to face the worship space for use by those who wish for weekend mass. The altar obstructs the view minimally and all chapel chairs can see the chapel altar. Maiden voyage was on October 10 for daily mass with Fr Gerres. Small changes are likely. Msgr. Kelley did move some chairs to allow more room in the front. Those attending daily mass were happy to be back in the chapel, and Msgr Kelley appreciated the team's work to bring back the chapel.

### **Baptisms During Mass**

It's hard to schedule time on Sunday because Msgr Kelley can't stay after Mass here. One option Msgr. Kelley is suggesting a Saturday before or after Mass. It is the opinion of the liturgy team that baptisms during mass should occur during Sunday mass but recognize that mass on Saturday may be a better option for a family because ultimately it is the decision of the family regarding the choice of mass. Msgr. Kelley's time crunch on Sunday morning can be addressed through fewer musical responses during the baptism rite, a slightly shorter homily and starting mass on time. We can do this. We will work with Msgr. Kelley on the details of the rite and the timing of the mass. Msgr. Kelley had questions about use of the baptismal font during mass. Msgr. Kelley can use one of the many basins (used during the foot and hand washing part of Holy Thursday mass) available in the storage closet for the baptism.

### **Funeral Team**

We need to assemble a team that can minister at funerals. Kudos to Mary Louise Chesley-Cora for handling the music and most of the funeral prep. The team we would like to build will consist of ministers to meet and support the family and to help with the logistics on the day of the funeral. The team could include:

- Altar servers. Rely on retired folks, ideally have 2-4 to ensure that there is coverage. We will try to integrate this into the server training planned for later in October.
- Greeters or simple runners for the family. For greeters and runners, we might be able to tap into the previous Lazarus group members since we will not be providing meals at the church after funerals for the foreseeable future.
- We need to find 1 or 2 "understudies" for Mary Louise. This will be difficult, and we need to pray about this. Musicians can occasionally be a challenge. Is there a way to support this better?

With Mary Louise's guidance, we will work on this with the target to have a team build by year end.

### **Advent Planning**

Option 1 – Sunday Oct 30th after mass

Option 2 – Sunday Nov 6th after mass

Msgr. Kelley wishes to be involved, so dates will be set to work with his schedule.

### **Additional comments not for discussion...**

Server training will occur in late October. Working with Don Sturmfels and Ken Tulenko on training. Announcements will be out (paper bulletin and Friday Email flash) as soon as date(s) are set. It is hoped that youth and adults sign up to serve in this capacity.

Bread baking: We look forward to the return of this practice, but it is too soon.

Children's Liturgy of the Word (CLOW): We have not discussed CLOW at this time.

### **Social Concerns: Trish**

The date for **Social Concerns Fair** has been finalized and will be on November 12/13. We will want to make announcements at Mass and put information in the bulletin/newsletter. Agencies or Parish reps will be contacted to have information and displays.

**Helping Refugees** – there is a possible new initiative brought forward by Kate Regan Jewish Family Services (JFS) has become the lead refugee assistance agency in Delaware and are looking for homes for Syrian refugees. (JFS would continue to have responsibility for families). Questions:

- Would the Resurrection Parish House be available/possible?

- Are there other options for Resurrection to help refugees?

After discussion, Pastoral Council agreed that further information was needed.

Kate will ask JFS for more information and possibly have JFS attend the next Social Concern meeting, on Mon Jan 23, 2023 at 6 pm.

**Thanksgiving and Christmas Giving** plans for giving are underway.

- Linda Malm will contact the agencies to confirm participation. In the past, food has been provided to Christina School district, Friendship House, with extra provided to Family Promise. For the Thanksgiving food drive, they will again asked for grocery store gift cards in the amounts of \$25 or less. The giving window to begin on October 23 and end on November 14.
- For Christmas, there has been a trend for people to ask for visa gift cards, but we want to make sure the kids have a gift to open, and so we'll ask for actual gift lists. Sign up genius will be used for parishioners to choose gift recipients. Linda will contact agencies to confirm participation and number of families involved. The giving window will run from November 18 to December 14

*Religious Education:* Maria

**CFP:** No new items to report

**Youth Ministry:** 11 youths participated in the homeless night out.

**Service Trip:** They are going to Boston and have two fundraiser as described in the bulletin: Anthony's Coal Fired Pizza on October 20= and Capriotti's (orders and payment due on October 31 and pick up on November 5 at Resurrection.)

*Parish Life:* Linda M.

There will be a committee meeting on October 16 after mass. All have been invited via the bulletin and at announcements after mass.

The committee is planning the dinner after Msgr. Kelley's installation mass on Saturday, October 29.

The committee is also working with Elaine Little to set up Game Night for families to eat their Capriotti's meals at Resurrection on November 5.

Doug Keilman and Ellen Pringle will have a Christmas Holiday Reception after Masses on December 17 and 18.

*Finance:* Mike Reis

The October meeting had to be reschedule for next week. Therefore, there wasn't a updated report at the meeting. Msgr. Kelley assured us that all is well financially.

**Parish Good News/Buzz**

Everyone had fun at the picnic. Father Graney had a great time. The team will plan to post photos from the picnic on the TV in the gathering space after masses.

The community garden is a wonderful ministry. The gardeners continue to donate produce to St. Paul's Catholic Church, Table of Plenty, Limen House, and Epiphany House.

Also, two of our gardeners received Golden Gourd Awards from the Delaware Urban Farm-n-Food Coalition:

- Mark Oliver won the Most Seasoned Gardener award
- Ginger Kamenitzer won the Ugliest Tomato Award.

**Pastor Guidance and Closing Prayer:** Msgr. Kelley

**Adjourned:** 8:15 pm A motion to adjourn was made by Dave and seconded by John.

The next meeting is scheduled for November 3, at 7:00 PM in person. Joe McClory will lead the opening prayer.

On November 12 starting at 2:30, pastoral council will have a retreat at Resurrection, which will be led by Angie Malmgren. The activity will be how do we increase discipleship/evangelization of the parish community to enhance the experience of guests and encourage them to join our community. The retreat will conclude with mass at 5:00, followed by dinner.